



SIR Foundation Clinical Research and Registries Division Chair

Purpose

The Chair of the SIR Foundation Clinical Research and Registries Division is charged with developing and overseeing strategies to promote clinical research activities in accordance with SIR's Strategic Goals. These initiatives include clinical trials, clinical registries, research consensus panels (RCPs), clinical training, and other related endeavors. The Chair will work with the Foundation Board and other stakeholders to identify and promote various research opportunities. With the assistance of the SIR Foundation committees and staff, the Chair will be committed to engaging membership and increasing IR involvement in clinical research.

Key Responsibilities

- Ensure that the SIR Foundation's clinical research and registry activities advance the SIR's Strategic Goals
- Collaborate with other stakeholders in exploring potential research and registry opportunities
- Work with the Service Line Advisory Board (SLAB) to maintain an active list of the top SIR research priorities
- Review applications and recommend RCP lead investigators with the guidance of the SLAB, and the Chair and Vice Chair of the Foundation
- Oversee the orchestration of RCPs on topics of highest priority to SIR and serve as the RCP moderator
- Foster RCP lead investigators; strongly encourage the publication of RCP white papers and applications for the funding source development grants, and provide guidance and mentorship through subsequent funding for the RCP topic
- Propose, develop, and provide resources for members to become involved in clinical research
- Recommend and review communications about division activities and research opportunities on webpages, online newsletters, and IR Quarterly articles

Reporting

This position reports directly to the Chair of the Foundation.

Support

The Clinical Research and Registries Division Chair is supported by the Clinical Research and Registries Committee and the SIR Foundation Director of Research and Grants.

Committee Membership

- SIR Foundation Board of Directors – voting position
- Foundation Operations Committee – voting position
- Strongly encouraged to attend SIR Executive Council meetings – non-voting position

Fundraising and Contribution

Every Board member is expected to support, promote, and actively fundraise for the Foundation, to personally contribute at least \$1,000/yr to the Annual Fund in support of Pioneer Circle, and to attend and encourage attendance at the SIR Foundation Gala.

Time Commitment

- Attendance and active participation is required during 3 SIR EC and Foundation Board meetings, approximately 2 days each
- Active participation the Foundation leadership calls as needed. These occur approximately 1-3 times a year.
- Periodic participation on Foundation Leadership call with Chair, Vice Chair, Past Chair and Executive Director to discuss division activities (approximately once every other month)
- Attendance is required for 2-3 RCPs every year, (1 day, overnight before), including serving as the moderator
- Reasonable availability for additional conference calls on an as needed basis

Role and Qualifications

- Has recently (within 5 years) conducted research as an investigator in a clinical trial
- Currently participates in various registry data collection efforts