

### **Election and Term in Office**

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The SIR Post Graduate Education Division Councilor serves on both the SIR Executive Council and SIR Foundation Board of Directors for a term of four (4) years. The begins at the adjournment of the Annual Members Business' Meeting.

### **Role and Qualifications as Defined by the SIR Bylaws, SIR Executive Council and SIR Foundation Board of Directors**

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The Post Graduate Education Division Councilor is a voting member of both the SIR Executive Council and SIR Foundation Board of Directors and acts as the representative to the Post Graduate Medical Education Division. The SIR Executive Council is the chief governing and policy-making body of SIR. The Council is empowered to carry out the business of the Society and is responsible for fiduciary oversight. It is responsible for overseeing and transacting the business necessary to achieve SIR's goals and to fulfill its mission. The position of Post Graduate Education Division Councilor is an elected position.

The SIR Foundation Board of Directors manages the property and affairs of SIR Foundation in coordination with the SIR Executive Council.

Qualifications as outlined by the SIR Bylaws include (As approved by the SIR Executive Council February 28, 2007.):

- Shall have been an active member or fellow in good standing for at least three years
- Shall have shown commitment to the Society by active service on an SIR committee or task force as a member or chair for a minimum of three years
- Shall be actively practicing interventional radiology or have practiced a minimum of 10 years
- Shall have experience and/or interest in the area of Council work for the specific Council position

### **Specific Duties of the Position**

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Lead the development and execution of SIR and SIR Foundation education strategy in support of SIR and SIR Foundation mission to empower interventional radiologists to provide the best patient care. The ideal candidate will possess an innovative and thoughtful perspective on the educational needs of members and be able to use that perspective to design dynamic, engaging, and valuable educational experiences for all audiences.

Additional duties of the Councilor include:

- Serve in an advisory capacity to the Professional Education Advisory Committee to ensure that SIR's educational efforts are integrated and effectively meeting the needs of SIR's membership.
- Advise and support subcommittees and their chairs including areas developing content for SIR members, maintaining accreditation with the ACCME, Society co-sponsorship of other meetings, co-development of content with other portions of the society and other tasks as appropriate.
- Be aware of and advise, where needed, on the development and maintenance of the guiding principles for education content and programming consideration and development.
- Serves as a member of the SIR Finance Committee.
- The Post Graduate Education Division Councilor is expected to devote the necessary time for Society business during his/her term. The Councilor is expected to attend three in-person Executive Council meetings a year, the

Annual Members' Business Meeting, at least one Operations Committee call, and other meetings and conference calls as necessary.

- The Post Graduate Education Division Councilor receives no compensation for serving. Travel expenses for approved SIR travel are reimbursed per the SIR Travel Policy.

## **Responsibilities of All Leadership**

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- Serve as strategic leader who understands the SIR mission, vision, and can link the activities with the strategic goals.
- Serve as the primary contact for Society and Foundation inquiries relating to their division or area expertise.
- Be willing and able to devote the necessary time throughout the entire appointed term of service for Society business.
- Possess the highest ethical standards and be recognized and respected by peers as a leader in interventional radiology.
- Be free of any significant conflict of interest that would prevent him/her from serving objectively, and disclose all conflicts in advance.
- Have an email address and web access so committee business can be conducted virtually.
- Possess the highest ethical standards and be recognized and respected by peers as a leader in interventional radiology.
- Adhere to the SIR's Conflict of Interest, Ethics, Fiduciary, and Antitrust Policies.