

Journal of Vascular and Interventional Radiology

Editor-in-chief Job Description

Submit applications by May 17, 2024

Send applications and any questions related to the editor-in-chief search to

JVIReditorsearch@gmail.com.

The Society of Interventional Radiology (SIR) is seeking a new editor-in-chief for the *Journal of Vascular and Interventional Radiology (JVIR)* for a five-year term effective January 2026. The incoming editor-in-chief will be announced in early 2025 and will work alongside the current editor-in-chief, Daniel Y. Sze, MD, PhD, FSIR, beginning in mid-2025 while transitioning into the editor-in-chief role.

Position Summary

JVIR, the official journal and flagship publication of SIR, seeks to advance the field of interventional radiology (IR). The Journal is committed to the rapid dissemination of important and enduring discoveries in the practice of image-guided interventions. The *JVIR* editor-in-chief plays a pivotal role in driving the research agenda and research education in the IR field. The editor-in-chief sets the editorial direction and has final authority for the selection and quality of all content published in *JVIR*. The editor-in-chief is expected to have a broad knowledge of the specialty and will have a clearly articulated vision for *JVIR*, specifically *JVIR*'s role in elevating IR research, attracting cutting-edge research to the Journal, and understanding and adapting *JVIR* content to reflect the evolution of clinical practice.

Editor-in-Chief Responsibilities

The editor-in-chief sets *JVIR*'s standards for manuscript acceptance, while maintaining an infrastructure to ensure rapid and fair peer-review. *JVIR* adheres to the recommendations of the [ICMJE Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals](#) and is a member of the [Committee on Publication Ethics \(COPE\)](#). The editor-in-chief will have basic knowledge of scholarly publishing ethics and will embrace the resources available from COPE and the publisher to navigate specific ethical issues as they arise in association with *JVIR*.

The editor-in-chief is responsible for structuring and overseeing the performance of the *JVIR* Editorial Board, currently comprised of Senior Deputy Editors, Deputy Editors, Associate Editors, Features Editors, and ad hoc Guest Editors.

The editor-in-chief has responsibility for all publication decisions and, with the support of the *JVIR* Editorial Office, will maintain oversight of the submission and review of manuscripts. With input from the Editorial Board, the editor-in-chief will continually develop and maintain a pool of reviewers representing the international scope of IR research and practice. The editor-in-chief will be committed to equity, diversity, inclusion, and outreach in all aspects of the publication process, including in the recruitment of members of the Editorial Board. The editor-in-chief's day-to-day responsibilities include, but are not limited to:

- Cultivating and managing an Editorial Board with diverse interests and expertise in an environment that encourages mentorship, growth, active participation, creativity, and wellness.
- Engagement with the authorship community to consistently attract high-quality submissions
- Soliciting potentially influential manuscripts and reviews from leading global researchers
- Establishing appropriate and well-defined peer-review procedures and ensuring a timely, unbiased and faithfully executed review process

- Directing the timely triage, review, and decision process for all submitted manuscripts while maintaining high standards for acceptance with rigorous and rapid peer review
- Delivering adequate inventory of high-quality manuscripts per an agreed-upon publication schedule and reviewing articles in advance of online publication
- Corresponding with authors, editors, and reviewers regarding peer review and manuscript decisions
- Developing opportunities to educate and nurture new authors and peer reviewers on publishing best practices
- Adhering to and, as needed, updating *JVIR*'s conflict of interest and disclosure policies to minimize any real and perceived conflicts of interest that are pertinent to the integrity of the journal and its published content
- Handling incidents of error and allegations of publication misconduct and, as appropriate, keeping the SIR Board and publisher informed

The *JVIR* editor-in-chief will primarily focus on the scientific quality of content published in *JVIR*. As such, the editor-in-chief is supported by SIR staff, *JVIR* Editorial Office, and the publisher at Elsevier. Under the direction of the editor-in-chief, the Editorial Office (SIR contracts with J&J Editorial) is responsible for all administrative aspects of the peer review process including communications with authors and reviewers and reporting editorial statistics. Editors-in-chief in the past have demonstrated varying levels of involvement in the editing, rewriting, image editing, and review of article proofs. SIR will look to the incoming editor-in-chief to identify their desired level of participation in these activities as they relate to the overall publication quality. Elsevier is responsible for production quality including the journal style, layout, digital delivery, marketing, and sales of *JVIR*. The editor-in-chief interacts with Elsevier's publishing team on strategic initiatives. SIR manages the business aspects of the partnership with Elsevier.

The editor-in-chief delivers regular reports to the SIR Board of Directors on *JVIR*'s editorial performance, including key editorial statistics (based on data provided by the editorial staff and the publisher) and notable editorial activities. Additionally, the editor-in-chief chairs an Editorial Board Meeting during the SIR Annual Scientific Meeting and hosts other virtual meetings of the Editorial Board throughout the year. On a schedule to be determined by the editor and Editorial Office, the editor-in-chief also participates in standing meetings with the publisher and other stakeholders.

The editor-in-chief role requires regular daily responsibilities. The time commitment is highly dependent on the structure of the Editorial Board and the workflow distribution chosen by the editor-in-chief. The editor-in-chief (or their respective institution) will receive an annual honorarium from SIR for their service. The *JVIR* editor-in-chief serves as an ex-officio nonvoting member of the SIR Board of Directors and a voting member of the SIR Foundation Board of Directors.

Qualifications and Required Skills

The editor-in-chief will be committed to maintaining the reputation of *JVIR* for high-quality and timely publication and will be a global ambassador for SIR and *JVIR*. The editor-in-chief will:

- be an active SIR member in good standing (preferably an FSIR).
- be a recognized expert in interventional radiology.
- have a background that reflects high standards in research and publication.
- be in a position to recruit respected experts to serve on the Editorial Board.

- possess editorial experience with a scholarly journal and an understanding of the journal publishing process.
- be fair and trustworthy while possessing the ability to make difficult decisions.
- understand and be committed to the principles of equity, diversity, and inclusion as these apply to medical journals, research, and clinical care.
- demonstrate strong leadership, organizational and communication skills, with a focus on service and positive author and reader experiences.
- serve in a leadership position with a high level of organizational, editorial, strategic, and political awareness and sensitivity.
- disclose to SIR any financial or other relationships that may be perceived or actual conflicts of interest, and divest of such interests for the 5-year term.
- keep abreast of best practices in journal publishing and emerging ethical and technology issues including the appropriate uses of AI
- recuse self from the review and editorial decision process for any manuscript for which there is a conflict of interest.

The *JVIR* editor-in-chief will perform the editorial obligations in a manner consistent with the highest standards of professionalism, competence, integrity, and ethics, and will not engage in any conduct that may bring harm or disrepute upon the Journal or SIR.

Term

The editor-in-chief will be appointed for an initial term of 5 years, effective January 1, 2026, with the possibility of a term extension at the discretion of the editor-in-chief and the SIR Board of Directors. The incoming editor-in-chief will be expected to work alongside the outgoing editor-in-chief beginning in Q2 2025 and will assume full responsibility for articles published in the January 2026 issue, compiled in October 2025.

Applications

Interested candidates may apply for the *JVIR* editor-in-chief position by submitting an application package including their **curriculum vitae and a letter of interest summarizing their qualifications and describing their vision for *JVIR* (2 pages maximum)**. Selected applicants who are invited to present their candidacy to the Editor Search Committee will be asked to complete a candidate disclosure statement in advance of the interview. Following the completion of interviews and any necessary follow-up with candidates, the Editor Search Committee will make their recommendation on the next *JVIR* editor-in-chief to the SIR Board of Directors. The Board of Directors anticipates selecting and appointing the new editor-in-chief in late 2024 with a public announcement in early 2025. Application materials must be submitted **by Friday, May 17, 2024**. Submit applications to JVIReditorsearch@gmail.com.

SIR will consider applications from potential Co-Editors-in-Chief (Co-EiCs) who wish to serve together. If applying to serve as Co-EiCs, please submit a single application (both candidates' CVs, summary of qualifications and joint vision statement). In your application materials, please also address the division of work and workflow that you envision as Co-EiCs. If you have any questions about applying as Co-EiCs, please send a message to JVIReditorsearch@gmail.com.

SIR is committed to equal opportunities for all. All applicants for the editor-in-chief position will be considered without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status. This is a contract position.