Purpose
The Research Education and Outreach Division Chair is charged with working with the SIR Foundation Board and other stakeholders as needed to identify areas in research education in which SIR members would benefit from receiving additional opportunities/resources. They will develop and implement the vision and goals for these programs in association with SIR and SIR Foundation’s strategic plan. The Research Education and Outreach Chair will also oversee all research education programs, including but not limited to:

- Summer Medical Internship Program
- Grants for Education of Medical Students (GEMS)
- RSNA’s Advanced Course in Grant Writing
- RSNA’s Clinical Trial Methodology Workshop
- RSNA’s ACQUIRE Program

Term in Office
The term of the SIR Foundation Research Education and Outreach Division Chair is two years and the chair is eligible for re-election to one additional two-year term. SIR Foundation Board of Director member terms begin at the adjournment of the Annual Members’ Business Meeting.

Key Responsibilities
- Ensures that the SIR Foundation’s research education and outreach activities advance the SIR and SIR Foundation Strategic Plan
- Identifies areas in research education and outreach in which SIR members would benefit from receiving additional educational opportunities/resources to enable success
- Provides the vision and goals to ensure that research education and outreach opportunities and resources are made available to the members
- Oversees the various research education and outreach programs, with staff support
- Explore opportunities for collaboration with other agencies and organizations in providing additional/expand upon the existing research education and outreach support to SIR members and IR trainees
- Incorporate initiatives within research education and outreach that plan to advance diversity, equity, and inclusion

Reporting
This position reports directly to the Chair of the Foundation.

Support
The Research Education and Outreach Division Chair is supported by the SIR Foundation Research Education Committee and SIR Foundation staff

Committee Membership
- SIR Foundation Board of Directors (voting member)
• SIR and SIR Foundation Steering Council (voting member)

Fundraising and Contribution
Every SIR Foundation Board member is expected to support, promote, and actively fundraise for the SIR Foundation. Each board member is expected to contribute at least $1,000/yr to SIR Foundation to reach Pioneer Circle status. Also attend and encourage others (members and CAP) to support the SIR Foundation Gala and other fundraising initiatives.

Time Commitment
• Attendance and active participation is required during 3 in person SIR Foundation Board meetings, approximately 2 days each
• Attendance at monthly virtual and 2 in-person Steering Council meetings, with the 2 in-person meetings coinciding with the in-person Foundation Board meetings
• Active participation in the Foundation leadership calls as needed. These occur approximately 1-3 times a year.
• Periodic participation on Foundation Leadership call with chair, vice chair, secretary, past chair and executive director to discuss division activities (approximately once every other month)
• Reasonable availability for additional conference calls on an as needed basis

Role and Qualifications
• Has experience in leading and/or participating in research and outreach activities with the past 5 years. Experience may include but is not limited to mentorship of trainees in research, developing clinical trials, leading/participating in IR outreach programs in the US or outside the US.