**Purpose**
The Clinical Trials and Registries Division Chair is charged with developing and overseeing strategies to promote clinical research activities in accordance with SIR and SIR Foundation’s Strategic Goals. These initiatives include clinical trials, clinical registries, research consensus panels (RCPs) and summits, the IR Clinical Trials Network, and other related endeavors. The Clinical Trials and Registries Chair will work with the SIR Foundation Board and other stakeholders to identify and promote various clinical research opportunities. With the assistance of the SIR Foundation committees and staff, the Clinical Trials and Registries Chair will be committed to engaging membership and increasing IR involvement in clinical research.

**Term in Office**
The term of the SIR Foundation Clinical Trials and Registries Chair is two years and the chair is eligible for election to one additional two-year term. SIR Foundation Board of Director member terms begin at the adjournment of the Annual Members’ Business Meeting.

**Key Responsibilities**
- Ensure that the SIR Foundation’s clinical trial and registry activities advance the SIR and SIR Foundation’s Strategic Goals
- Collaborate with other stakeholders in exploring potential clinical trial and registry opportunities
- Work with the Clinical Specialty Councils (CSCs) to maintain an active list of the top SIR research priorities
- Moderate research consensus panels (RCPs) and provide investigators with guidance and mentorship through subsequent funding for the RCP priorities
- Propose, develop, and provide resources for members to become involved in clinical research

**Reporting**
This position reports directly to the Chair of the Foundation.

**Support**
The Clinical Trials and Registries Division Chair is supported by the Clinical Trials and Registries Committee and SIR Foundation staff.

**Committee Membership**
- SIR Foundation Board of Directors (voting position)
- SIR and SIR Foundation Steering Council (voting position)

**Fundraising and Contribution**
Every SIR Foundation Board member is expected to support, promote, and actively fundraise for the SIR Foundation. Each board member is strongly encouraged to contribute at least $1,000/yr to SIR Foundation to reach Pioneer Circle status. Also attend and encourage others (members and CAP) to support the SIR Foundation Gala and other fundraising initiatives.
**Time Commitment**

- Attendance and active participation is required during 3 in person SIR Foundation Board meetings, approximately 2 days each
- Attendance at monthly virtual and 2 in-person Steering Council meetings, with the 2 in-person meetings coinciding with the in-person Foundation Board meetings
- Active participation in the Foundation leadership calls as needed. These occur approximately 1-3 times a year.
- Periodic participation on Foundation Leadership call with chair, vice chair, secretary, past chair and executive director to discuss division activities (approximately once every other month)
- Attendance is required every virtual RCP serving as moderator
- Reasonable availability for additional conference calls on an as needed basis

**Role and Qualifications**

- Has recently (within 5 years) conducted research as an investigator in a clinical trial
- Currently participates in various registry data collection efforts