Position Description for:  

SIR Education Division Councilor

Election and Term in Office

The SIR Education Division Councilor serves on the SIR and SIR Foundation Steering Council for a term of four (4) years, which begins at the adjournment of the Annual Members Business’ Meeting.

Role and Qualifications

The Education Division Councilor is a voting member of the SIR & SIR Foundation Steering Council and the SIR & SIR Foundation Finance Committee and acts as the representative to the Education Division. The Steering Council is responsible for moving forward strategic issues and priorities of the SIR and SIR Foundation Strategic Plan. The position of Education Division Councilor is an elected position.

- Shall have been an active Member in good standing for at least three years
- Shall have shown commitment to the Society by active service on an SIR or SIR Foundation committee or task force as a member or chair for a minimum of three years
- Shall be actively practicing interventional radiology or have practiced a minimum of 10 years
- Shall have experience and/or interest in the area of Council work for the specific Council position

Specific Duties of the Position

Lead the development and execution of SIR and SIR Foundation education strategy in support of SIR and SIR Foundation mission to empower interventional radiologists to provide the best patient care. The ideal candidate will possess an innovative and thoughtful perspective on the educational needs of members at all stages of their careers and be able to use that perspective to design dynamic, engaging, and valuable educational experiences for all audiences.

Additional duties of the Councilor include:
- Serve in an advisory capacity to the Education Advisory Council to ensure that SIR’s educational efforts are integrated and effectively meeting the needs of SIR’s membership.
- Advise and support subcommittees and their chairs including areas developing content for SIR members, maintaining accreditation with the ACCME, Society co-sponsorship of other meetings, co-development of content with other portions of the society and other tasks as appropriate.
- Be aware of and advise, where needed, on the development and maintenance of the guiding principles for education content and programming consideration and development.
- Collaborate with the APDIR Chair on educational activities regarding the IR Residency Essentials Curriculum.
- Serves as a member of the SIR Finance Committee.
- The Education Division Councilor is expected to devote the necessary time for Society business during his/her term. The Councilor is expected to attend two in-person Steering Council meetings a year, the Annual Members’ Business Meeting, and other meetings and conference calls as necessary.
- The Education Division Councilor receives no compensation for serving. Travel expenses for approved SIR travel are reimbursed per the SIR Travel Policy.

Responsibilities of All Leadership

- Serve as strategic leader who understands the SIR mission, vision, and can link the activities with the strategic goals.
- Serve as the primary contact for Society and Foundation inquiries relating to their division or area expertise.
- Be willing and able to devote the necessary time throughout the entire appointed term of service for Society business.
- Possess the highest ethical standards and be recognized and respected by peers as a leader in interventional radiology.
- Be free of any significant conflict of interest that would prevent him/her from serving objectively and disclose all conflicts in advance.
- Have an email address and web access so committee business can be conducted virtually.
- Possess the highest ethical standards and be recognized and respected by peers as a leader in interventional radiology.
- Adhere to the SIR’s Conflict of Interest, Dual Role, Ethics, Fiduciary, and Antitrust Policies.